Required Documents for Qualification Endorsement for Smart Visa "T" (Talent)

Further guidance on the required documents is available on http://smart-visa.boi.go.th

	PERSONAL DOCUMENTS	Company	Government agency / higher education institution / specialized training institution / Alternative Dispute Resolution
1.	Completed application form of qualification endorsement for smart visa "T"	○	○
2.	Copy of valid passport (first page and all pages with Thai visa stamps)	○	○
3.	Curriculum Vitae (CV)	○	○
4.	Evidence of qualification (e.g. copy of university certificate)	○	○
5.	Evidence of previous employment (e.g. copy of letter from previous company)	○	○
6.	Evidence of achievement (e.g. research projects / publications / intellectual property / awards / certificate of professional qualification / certification of related area of expertise)	△	△
	EVIDENCE OF EMPLOYMENT AND CORPORATE		
7.	Evidence of employment contract or service contract with entity in Thailand or a letter signed by an authorized person) which include details of employment e.g. position, contract term (the remaining period of employment contract must be at least 1 year), income (not less than 100,000 Baht or equivalent per month)	○	
8.	Company profile	○	
9.	Latest audited corporate's annual financial statement or financial report	○	
10.	Evidence of working for a government agency / higher education institution / specialized training institution / Alternative Dispute Resolution		○
	ADDITIONAL INFORMATION		
11.	Company annual report, brochures or catalogues	△	
	Note: A letter of verification issued from the country of his or her nationality or residence stating that the applicant has no criminal record, Certificate of incorporation, memorandum of association in Thailand, may be requested on a case-by-case basis.	△	△

○ Mandatory △If applicable

☐ I confirm that I have read the guidance and there are no other documents to submit. For document are not in English, I have provided a certified translation.

☐ I hereby authorize One Stop Service Center for Visa and Work Permit and related govenmental institutions to share this information provided among the agencies involved in this qualification endorsement process.

☐ I understand that a decision may be made on my application based on these documents only.

☐ I understand that I may be contacted or requested for additional documents or information from government offices or its representative.

* All processes may take approximately 30 working days to process providing that you are able to provide all complete documents at the start, so please allow considerable time to begin the process before your immigration stamp expires.

For Official Use Only

Registered Number:_____ Received Date:_____ Due date:_____

Submission Officer's Name_____ Signature_____